Gracie Todd

Master of Journalism Candidate

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* GitHub: <https://github.com/gracietodd>

Experience:

**Cashier/Stock Person**

**Jason’s Grocery** Summer 2019

* Worked as a cashier, stocked shelves, helped with accounting.

**Issue Room Employee**

**Cornell University– Teagle Issue Room** 2015-2019

* Handed out athletic gear, answered questions about facility and athletic services.

**Sports Journalist**

**Cornell Daily Sun** Spring 2018-Spring 2019

* Researched team and player statistics and other background information, attended games, interviewed players and coaches.
* Wrote game recaps, previews, and features.
* Molded to publication’s style, worked within deadlines and editors recommendations.

**Teaching Assistant**

**Cornell University– Writing in Communication**  Fall 2018, Spring 2019

* Assisted the professor in running class, edited papers with extensive comments, met with students one-on-one as needed for additional writing help, and graded papers.
* Created, assigned homework for, and taught two lesson plans to the class each semester.

**Cornell University– Oral Communication** Fall 2017

* Assisted the professor in running class, met with students outside of class to help them develop appropriately organized speech outlines and public speaking skills, and assisted in grading speeches.
* Created and taught a lecture.

## Distance Learning Coordinator

## Center for Transformative Action Summer 2018

* Compiled and edited educational materials to send to inmates throughout the United States.
* Managed the journal program: encouraged inmates to write, filed journals, responded thoughtfully.
* Maintained a database of over 5,000 individuals.

**Server**

## Taverna Banfi at The Statler Hotel Summer 2017

* Greeted and served customers, cleaned tables, performed wine service.

**Independent Contractor**

**Eclectic Edge Racing Company, LLC** 2012-2016

* Eclectic Edge is a road-racing event timing and management company– a very popular company in Eugene, OR, which is dubbed Tracktown, USA.
* Worked as an event planner and promote
* Assisted in event set-up and take-down as well as processing of race results.

Education:

* Master of Journalism, University of Maryland, College Park, Intended 2021
* Bachelor of Science, Communication, Cornell University, 2019

Skills:

* Public Relations: served as social chair for the Spiked Shoe Society (Cornell University track team student board, established in 1917). This involved planning team and alumni events, including the annual Homecoming tailgate.
* Leadership: served as the captain of the Cornell University women’s cross country team my senior year. This involved communicating with and between the coach and other athletes, and upholding team values. 2018 recipient of the Carol Anderson award for female cross country captains.
* Long-distance running: Ran track and cross country for four years at Cornell University. 4-time cross country letter winner and 1-time track and field letter winner. 2018 recipient of the Jack Moakley award for “the senior who has done the most for the team.”
* Conversational Spanish: I speak some conversational Spanish, most effectively through reading and writing.